

MFRA MEMBER RESPONSIBILITIES

As members of the Manitoba Football Referees' Association (MFRA) you are among many who work hard to make the game of tackle football a safe, enjoyable, and unforgettable experience for the youth of our communities. As role models you will set a standard for our youth that will assist them in building character and relationships, and more importantly you will model appropriate behaviour that will enhance their life skills development.

There are certain responsibilities and requirements that are expected of you as an MFRA member to ensure that our association continues to develop at a satisfactory pace in keeping with the growth of the sport of tackle football within our communities.

As a member of the MFRA you are expected to:

1. Pay for your certification prior to attending
2. Any on-field official and time keeper who has not already done so, complete the Respect in Sport online course prior to season launch
3. Complete the annual CFOA exam by July 31st of each year (on-field officials)
4. Keep track of your out of town travel dates and passengers
5. Adhere to Football Manitoba's Code of Conduct
6. Adhere to the MFRA Communication Policy
7. Know the Football Manitoba Lightning, Cleat, and Visor policies
8. Accept or decline your assignments in a proper and timely manner adhering to the deadline
9. Attend meetings (all members) and rules study groups (on-field officials) when possible
10. Arrive prepared and ready at your assignment location AT LEAST ½ hour prior to kick-off for pregame briefing and preparation
11. ALWAYS present as a professional authority, paying attention to your uniform and appearance and adhering to the MFRA uniform policies
12. KNOW THE RULES and be consistent, objective, and fair in calling all infractions

I have read and understand my responsibilities as a member of the MFRA.

Signed: _____

Dated: _____

Signature of legal guardian is required if under the age of 18:

Signed: _____

Dated: _____

EXPLANATIONS OF MFRA MEMBER RESPONSIBILITIES

1. Pay for your certification prior to attending. 50% of the cost can be claimed through the MFRA reimbursement program after a 10 game commitment has been met. Complete the Reimbursement Claim form found on the Forms page of the MFRA website and submit it to the MFRA President for approval and payment.
2. Complete the Respect in Sport online course prior to season launch. This is mandatory and must be completed only one time by all on-field officials and time keepers. It is sanctioned by Football Manitoba as a requirement to officiate in Manitoba under Football Manitoba's jurisdiction. Respect in Sport is a 3 hour online seminar that is located at www.sportmanitoba.ca, is free of charge, and can be done in intervals by module. There are questions at the end of some modules so pay attention! At the conclusion you will be issued a certificate number that must be forwarded to the MFRA Referee in Chief Trevor Esau at efficienthome@mts.net. Trevor MUST receive your certificate number prior to receiving assignments.
3. Complete the annual CFOA exam by July 31st of each year. This is mandatory and is for on-field officials only. Its purpose is many, to assist the MFRA and MFOA in determining where further education is required, it maintains your FCOCP certification, and is required for insurance purposes. You can not "fail" this exam. However a score of 75% must be achieved. If you score less than the required, you will have an opportunity to rewrite the exam, and will be provided support. The exam must be completed and a score of 75% achieved prior to receiving assignments. The exam is posted on the Forms and Exam page of the MFRA website. Email your completed exam to the MFRA Referee in Chief Trevor Esau at efficienthome@mts.net. Your score will be emailed back to you shortly after.
4. Keep track of your out of town travel dates and passengers. Complete the Fuel Expense Claim form found on the Forms page of the MFRA website and submit one time at the end of the season to the MFRA President for approval and payment. Maximum allowable per round trip, per out of town game, is \$40.00. Fuel allowance applies to Winnipeg→Steinbach, Winnipeg→Portage, and Steinbach→Winnipeg. In cases where multiple vehicles are used to transport crew, the fuel allowance will be split accordingly. If you elect to take your own vehicle when alternate crew transport is provided, no allowance will be paid to you.
5. Adhere to the Football Manitoba Code of Conduct that you signed. The Code of Conduct must be observed and followed by all coaches, officials, players, and associates.
6. Adhere to the MFRA Communication Policy found on the Publications page of the MFRA website. Please follow the guidelines and use discretion in any conversation relating to sensitive issues.
7. Know the Football Manitoba Lightning , Cleat, and Visor policies. All can be found on the Publications page of the MFRA website.
8. Accept or decline your assignments in a proper and timely manner adhering to the deadline. Please read the Assignment Overview page on the MFRA website and follow the guidelines.
9. Attend meetings (all members) and rules study groups (on-field officials) when possible. Attending meetings and rules study groups are essential to staying informed of current news and events and promotes education within our association.
10. Arrive prepared and ready at your assignment location AT LEAST ½ hour prior to kick-off for pregame briefing and preparation. This must be strictly adhered to as it goes to commitment to your duties and to the players.
11. ALWAYS present as a professional authority. Pay attention to your uniform and appearance and adhere to the MFRA uniform policies. Do not forget that you are the authority on the field as well as a role model, and as such it is important that you present and conduct yourself as one.
12. And finally...KNOW THE RULES! Be consistent, objective, and fair in calling all infractions.